

# VERENA

## S O L U T I O N S

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### Manufacturing Intern

**Employer:** Verena Solutions

**Last Revised:** 01/13/2019

**About:**

**Hours:** Estimated at 10-20 hours/week while in school and 30-40 hours/week summer and school breaks.

**Direct Compensation:** \$12/hour during training (30-day probationary period)

\$15/hour when the intern has completed the training and successfully demonstrated proficiency and independence in each step of SimpleCAP, MobileX & HexBumper production.

**Benefits:** Verena provides:

- Pay during training
- Flexible schedule
- Documentation for credit for academic capstone, work-study or intern programs
- Manufacturing internship at mHub
- Exposure to a broad network of professional engineers

**Role:** Your title will be Manufacturing Intern. Your main responsibilities will be to assemble, pack and ship SimpleCAP safety needles, MobileX trigger grips and HexBumper weight kits. This role reports to the VP Operations.

After training, you will be able to make the SimpleCAP safety needle and MobileX trigger grip to specification. You will also be able to complete the documentation required by the FDA. The SimpleCAP safety needles and MobileX grips are sold to and used by dentists across the United States. HexBumpers are sold to gyms, trainers and heavy lifters around the world.

**Responsibilities:**

- Operation of manufacturing system
- Receiving and quality inspection of raw materials
- Kitting raw materials and sub-assemblies
- Execute each sub-assembly in the SimpleCAP product
- Execute each sub-assembly in the MobileX Grip product
- Label, bag and pack cases of SimpleCAP
- Wrap and pack cases of MobileX
- Wrap and pack cases of Hexbumpers
- Execute each sub-assembly in the SimpleCAP product
- Adhere to the work instructions
- Complete the required manufacturing documentation
- Use mobile apps for recording hours worked
- Communicate daily status so the next operator can pick up where you left off
- Suggesting recommendations to the existing process & tools

**Skills:**

- You pay attention to detail
- You think about improvements to processes and products you encounter
- You maintain focus on repetitive tasks
- You write with brevity and clarity
- You are handy with manipulatives – cooking, mechanics, carpentry, Legos, puzzles

We would love to have you join the team. We are interviewing now. Please let us know if you have time to work and are interested. Fill in the information below and emailing it to [Ops@verenasolutions.com](mailto:Ops@verenasolutions.com) Thank you!

Name \_\_\_\_\_

Contact \_\_\_\_\_

Interview Availability \_\_\_\_\_

Desired Work Schedule \_\_\_\_\_